



## EXECUTIVE

## BURNLEY TOWN HALL

Monday, 12th February, 2018 at 6.30 pm

### SUPPLEMENTARY AGENDA

**18 a) Additional Item-Executive Portfolios**

3 - 8

To note the updated Executive Portfolios which were amended by the Leader on 29<sup>th</sup> January 2017 following the recent resignation of Cllr Mohammed Ishtiaq from the Executive.

**25) Amended Organisation Review (was Item 24)**

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To consider an amended Organisation Review report regarding Recommendation 2 (o), including Appendix 4 relating to Executive delegations (report enclosed)

Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.

**PUBLISHED**

Thursday 8<sup>th</sup> February 2018

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Executive Member Portfolios 2017/18

Portfolio	Services	Officer	Responsibilities	Lead Roles
<p>Leader Councillor Mark Townsend</p>	<p>Policy &amp; Performance</p>	<p>Chief Executive</p>	<p>Ensure effective leadership of Council as a whole, that work is co-ordinated, resources are linked to agreed strategic priorities and the culture is responsive, open and helpful.  Determining the Council's strategic framework – Strategic Plan and ensuring this is translated into action  BAP and Community Strategy  Strategic Pennine Lancashire Place  Civics - Civic matters/mayoral matters, Parish Liaison overseas links, corporate hospitality</p>	<p>Change Programme Promotion of Burnley Develop Burnley Action Partnership and ensuring it remains effective  Strategic regional/sub-regional agenda  Education Lead  Local Government Association  Barnfield and Burnley Development Company  Lancashire Local Enterprise Partnership</p>

Portfolio	Services	Officer	Responsibilities	Lead Roles
Deputy Leader Executive Member for Housing and Environment Councillor John Harbour	Housing and Development Control Green Spaces and Amenities	Chief Operating Officer Head of Housing and Development Control Head of Green Spaces and Amenities	Planning and Building Control All aspects of Housing Cemeteries and Crematoria Parks, open spaces and allotments Towneley Hall	Sustainability Member Champion Heritage Member Champion Pennine Lancashire Building Control Joint Committee Housing Associations in the Borough Private Rented Sector Forum Housing Joint Venture Partnership

Portfolio	Services	Officer	Responsibilities	Lead Roles
<p>Executive Member for Regeneration and Economic Development</p> <p>Councillor Sue Graham</p>	<p>Regeneration and Planning Policy including Town Centre &amp; Markets</p>	<p>Chief Operating Officer</p> <p>Head of Regeneration and Planning Policy</p>	<p>Develop, promote and co-ordinate Regeneration work in Burnley</p> <p>All aspects of Economic Development</p> <p>Weavers Triangle</p> <p>Transport/Connectivity</p> <p>Local Development Framework</p> <p>Town Centre Strategy/Management</p> <p>Markets</p>	<p>Regional Economic Development</p> <p>Transport Policy</p> <p>Town Centre Partnership and Management</p> <p>Regenerate Pennine Lancashire Combined Body</p> <p>Marketing Lancashire Forum</p> <p>Local Plan</p> <p>Business Engagement</p>

Portfolio	Services	Officer	Responsibilities	Lead Roles
Executive Member for Resources and Performance Management	People and Development	Chief Operating Officer	Budget Preparation and Monitoring	Financial Planning and budget preparation
Councillor Mark Townsend (was Cllr Ishtiaq until 270118)	Governance, Law, Property and Regulation	Head of Finance	Asset management	Budget Consultation
	Finance	Head of People and Development	HR and Workforce planning	Risk management
	Revenues & Benefits	Head of Governance, Law, Property & Regulation	Performance and Improvement Procurement.	Organisation Development
			Corporate health and safety	Performance
			Corporate Governance	Liberata Partnership
			Freedom of Information	
			Customer Services & IT	
			Environmental Health and Licensing	

Portfolio	Services	Officer	Responsibilities	Lead Roles
<p>Executive Member for Community and Leisure Services</p> <p>Councillor Lian Pate</p>	<p>Street Scene</p>	<p>Chief Operating Officer</p> <p>Head of Streetscene</p> <p>Head of Green Spaces and Amenities</p>	<p>All Streetscene issues</p> <p>Waste Collection/Recycling</p> <p>Community Safety</p> <p>Emergency Planning</p> <p>Engagement and Communication</p> <p>Equalities</p> <p>Leisure and Culture</p> <p>Young People</p> <p>Health</p>	<p>Equality and Inclusion</p> <p>Lancashire Police and Crime Panel (Liaison)</p> <p>Police and Crime Commissioner Quarterly Community Safety Portfolio Holders Forum</p> <p>County Waste Management Group</p> <p>Engagement Strategy</p> <p>Public transport issues</p> <p>Armed Services/Military Covenant Champion</p> <p>Leisure Trust</p> <p>Older People</p> <p>Burnley &amp; Pendle Children's Partnership</p> <p>East Lancashire Health and Wellbeing</p>

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Leader of the Council: .....  ..... (Signed)

Date: ..... 29/11/2018 .....



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of the Local Government Act 1972.

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